

BUBBENHALL PARISH COUNCIL

Minutes of the Bubbenhall Parish Council Meeting, Tuesday 23rd June 2015 in the Village Hall

Draft minutes- to be approved at 28th July 2015 meeting

Present: Cllr Steve Haynes (Chair)
Cllr Win Nwachukwu
Cllr Joanne Shattock
Cllr Bob Powell
Cllr Jan Lucas
Cllr Wendy Harrison
Jane Fleming (Clerk)
Members of Public 4

1. **Apologies for absence** Apologies were received from Cllr Nick Harrington(WDC), Cllr Pam Redford (WDC) Cllr Wallace Redford (WCC) and Cllr Sam Baker.
2. **Declarations of interest and dispensations** There were no declarations of interest.
3. **Minutes of previous meeting on 12th May 2015** were agreed and signed by the Chair.
4. **Matters arising:**
None
5. **Highways:**
 - i. Bubbenhall Bridge
Following notification from Baginton Parish Council that road surface repair work had been undertaken on the Baginton side of Bubbenhall bridge, Cllr Powell contacted Cllr Redford (WCC) to ask that the Bubbenhall side be done. The work has been completed on the Bubbenhall side of the bridge. However, it was pointed out by a member of the public that there are a number of trenches etc forming around that area.
[It was agreed that photos would be provided to the clerk showing exactly where the problems are. These would then be passed to Cllr Powell to action.](#)
 - ii. Update
Cllr Powell advised the councillors that double white lines were now in place on A445 approaching the village from Ryton-on-Dunsmore. However, they stop at the brow of the hill. This means that traffic will be able to accelerate and overtake at the crossing point and potentially be a more dangerous situation for pedestrians attempting to cross to and from Ryton Pools and Pagets Lane.
Cllrs queried the progress of the HGV warning signs and where they will be positioned. It was mentioned that during heavy rain there is still a problem with Pagets Lane flooding. It was pointed out that the drain was not positioned at the lowest point.
[Cllr Powell to prepare a mini report](#)
There is a noisy manhole cover on A445.
[Clerk to be advised of exact position and then report to WCC Highways.](#)
6. **Local Plan:**
 - i. Update
Following a recent email conversation between the Community Group about a recent letter sent from the leader of WDC (Cllr Mobbs) dated 6 June to the Secretary of State regarding the request to call in the WDC Local Plan. In it Cllr Mobbs uses the need for the Gateway (10,000 jobs etc) to argue that the S o S should regard the Local Plan as sound, in other

words, ignoring the fact that we have not yet had an opportunity to argue the case against Gateway in the Examination in Public. It was generally felt that a parish council should protest against this letter, followed by some discussion about whether all three parish councils should send a letter of protest.

[The clerk confirmed that she has sent a letter from Bubbenhall Parish Council to the Secretary of State protesting against this letter. Letter was sent on 3rd July 2015. .](#)

7. Neighbourhood Plan

- i. Vision Objectives
Cllr Shattock reported that there had been only a few slight changes made.
Leek Wootten will be presenting their Neighbourhood Plan and Bubbenhall councillors have been asked if they would like to attend.
A grant of £6,000 has now been approved with payments due in September and November.
- ii. Housing Needs Survey
Cllr Shattock reported that the three councils (Bubbenhall, Stoneleigh & Ashow and Baginton) will commission a housing needs survey for their own area. There has been an offer by Info Warwick who conducted the previous survey. Cllrs agreed that there is a need for sensitivity in the approach to the survey. It was mentioned that Stoneleigh & Ashow have the same concerns and feel that the survey probably needs a preface to the residents. Cllrs felt that there needs to be some more research to see what else is on offer.
Bubbenhall may be eligible for additional funding. This will need to be looked into.
[Cllr Shattock to send information to clerk.](#)
[Clerk to find copies of "One Hundred Years of the Parish of Bubbenhall" and send to Louise Kirkup, Kirkwells.](#)

8. Business from members of the public

- i. Hedges in Pagets Lane
Concerns were raised by a resident about the overgrown hedges in Pagets Lane. It was agreed that this issue would be [raised at the Bubbenhall Landfill/Quarry Liaison Committee meeting to be held on Tuesday 7th July at Smiths Concrete.](#)

9. Finance

- i. The Clerk presented the financial report (payments and summary schedule attached). Cllrs Harrison & Powell signed the cheques.
- ii. Annual Return update
The clerk reported the Annual Return had been received at the auditor by the deadline.
The clerk asked the cllrs whether the election budget would be spent this year or whether it could be reallocated.
Cllr Shattock suggested the clerk contact Stoneleigh & Ashow clerk as they had an election this year and would have an idea of the costs incurred.
[Clerk to contact Stoneleigh & Ashow clerk and report back at next meeting.](#)

10. Planning

- i. W/15/0742 Hunters Moon - Application
[Comments to clerk by 28th July](#)

11. Youth Space & recreation ground

- i. Playing field update
In Cllr Baker's absence the playing fields report was read by the clerk.
Moles – No more moles to report.
Painting of equipment – Wicksteed have been contacted to paint the remaining equipment, two swing sets, slide and aerial swing. Order placed 11th June and should be completed within 6 weeks.
Quotes received from Wicksteed (£2,700 + VAT) & Endurance Mats (£2147.50 + VAT incl installation. They have waived £100 charge for removal of old mats). Additional cost are £10

grass seed £4 top soil. Cllrs agree to accept the quote from Endurance Mats who are the most competitive and local.

BMX Track – It was proposed that a strimmer would help clear the area. There is a cost of £40 (incl VAT) + £5.50 for 5 ltrs petrol.. It was agreed that Cllr Baker organise the strimmer.

12. Reports from meetings attended

There will be a Rural East meeting on 2nd July.

Clerk to check with Bernadette Allen that Cllr Haynes is included on the circulation list.

13. Parish matters (AOB)

- i. Code of Conduct
This was approved
- ii. WALC Training
Cllr Lucas reported on the recent New Councillor training event he had attended.
- iii. Welcoming New Residents
Cllr Lucas share the proposed idea of providing a leaflet to new residents in the village. This will give information on where to access various information. Following a discussion this idea was accepted.
- iv. Village Hall/Recreation Ground events
It was agreed that any events would follow the criteria that was already laid out.

14. Correspondence not dealt with in other items

<u>Date</u>	<u>Name</u>	<u>Correspondence</u>
28/05/2015	WCC	Transport and Highways Update - Issue 13 Summer 2015
29/05/2015	NCE Flood Management	Dates announced for this year's Flood Management Summit
02/06/2015	Warwick Rural East SNT	Warwick Rural East 'W.R.E.N.' Newsletter - June 2015 Edition + Other Relevant Information
08/06/2015	CPRE	Invite to CPRE's free community energy workshop

Date of next meeting: 28th July 2015.